

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT				1. Contract Number		Page of Pages 1 4	
2. Amendment/Modification Number A003		3. Effective Date 15-Oct-04		4. Requisition/Purchase Request No. RQ 122704		5. Solicitation Caption Warehouse Inventory management	
6. Issued By: OFFICE OF CONTRACTING AND PROCUREMENT Office of the Chief Technology Officer 441 - 4th Street, NW, Suite 930 South Washington, DC 20001				7. Administered By (If other than line 6)			
8. Name and Address of Contractor (No. Street, city, country, state and ZIP Code)				(X)			
				9A. Amendment of Solicitation No. POTO-2004-R-0034			
				9B. Dated (See Item 11) 10-Sep-04			
				10A. Modification of Contract/Order No.			
Code				Facility			
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS				<input type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers <input checked="" type="checkbox"/> is extended. <input type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by letter or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.			
12. Accounting and Appropriation Data (If Required)							
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14							
<input checked="" type="checkbox"/> A. This change order is issued pursuant to: (Specify Authority) The changes set forth in Item 14 are made in the contract/order no. in item 10A.							
<input type="checkbox"/> B. The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation date, etc.) set forth in item 14, pursuant to the authority of 27 DCMR, Chapter 36, Section 3601.2.							
<input type="checkbox"/> C. This supplemental agreement is entered into pursuant to authority of:							
<input type="checkbox"/> D. Other (Specify type of modification and authority)							
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input checked="" type="checkbox"/> is required to sign this document and return <input checked="" type="checkbox"/> copies to the issuing office.							
14. Description of amendment/modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible.)							
ADDITIONAL QUESTIONS AND ANSWERS -- SEE ATTACHED DOCUMENTS							
Except as provided herein, all terms and conditions of the document referenced in Item (9A or 10A) remain unchanged and in full force and effect							
15A. Name and Title of Signer (Type or print)				16A. Name of Contracting Officer David White, Assistant Commodity Manager			
15B. Name of Contractor		15C. Date Signed		16B. District of Columbia		16C. Date Signed 15-Oct-04	
(Signature of person authorized to sign)				(Signature of Contracting Officer)			

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Warehouse Inventory Management
Questions and Answers

1.2.2.5 The system shall have the ability to be accessible through a variety of methods including but not limited to cellular phones with appropriate protocols and operating systems.

What cell phone platform does the District intend on using (PalmOS, PocketPC, or Sybian)?

Answer: PalmOS or PocketPC are the most likely.

1.3.3.1.3 Access can be restricted by location or locations

Does this indicate that users can log into the system under different, non-assigned warehouses?

Answer: A user's access level as view or update can be restricted at a single location or multiple locations.

1.3.3.1.4 Access to specific item types can be restricted by user.

Does this requirement mean that groups of users can be restricted from dealing with particular categories of items?

Answer: YES

1.3.5 The system shall have the ability to audit invalid access attempts made either by authorized or non-authorized users of the system.

Does this include workstation ID tracking? What about from cell phones and/or hacker attempts?

Answer: YES, include all of the above.

1.4.1 The system shall have the ability to import data from other applications such as PASS (Procurement Automated Support System).

Where do we get the data format for PASS and any other systems the District is dealing with?

Answer: Any necessary data formats will be provided by the OCTO Project Manager for the project.

1.5.1.2 System up time of 99.999 %

If there is to be a batch solution for collecting data once a week how can system remain up while completing batch?

Answer: The system should be available 99.999% of the time. If there is scheduled maintenance or explained processing reasons for downtime, then this time will not be counted in the uptime statistic.

1.6.1.2 Automated detection of failure and appropriate fail over capabilities for the system.

Does the fail over capability indicate a backup batch system?

Answer: We are expecting the vendor to offer their solution as appropriate.

1.6.1.3 Support redundancy for fail over support on second server.

Does the District's IT plan already have a hardware and software standard for redundancy?

Answer: We are expecting the vendor to offer their solution as appropriate.

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1.9.8 The system shall support alert flags. The alert flags will function as online alerts or as triggers for email or other types of notification as needed.

How would the alerts be configured? What events will these alert flags be keeping track of?

Answer: We are expecting the vendor to offer their solution as appropriate.

2.1.6 The system shall allow the user to set up if/then statements in the re-order process as part of the automated request capability.

What exact business logic will these if/then statements pertain to?

Answer: The business logic will pertain to the re-order process.

2.1.7 The system shall produce and allow the use of electronic forms to replace existing shipping and receiving documents.

Are these forms government standard or is the Offorer expected to design and implement the forms with the users?

Answer: There may be a need to support both types of forms. The forms referenced here are in house forms.

2.1.8 The system shall provide web catalog view capabilities to assist the user in requesting items from the warehouse.

Does this imply the display of pricing info? Do users use this shopping cart directly? Are there images involved?

Answer: YES to all your questions. We are also expecting the vendor to offer their solution as appropriate.

2.1.11 The system shall have the ability to accept electronic signatures.

What platforms will be used to capture the electronic signatures? I.e., will the signatures be captured using both handhelds and personal computers (or just the handhelds)?

Answer: The proposal requests the vendor to provide recommendations for all equipment configurations. The signatures may be captured using both handhelds and personal computers.

2.1.13 Drag and drop capability shall be supported.

Does the "drag and drop capability" mean that items which users intend on ordering will be dragged and dropped into the on-line shopping cart? What other functions in the system will require the drag and drop capability?

Answer: The "drag and drop" feature refers to ability to copy existing requests or information easily.

2.2.8 The issue quantity shall provide at least two tiers to support secondary "re-issues" from support organizations.

Not exactly clear. Does this mean firehouse 1 gives replacement item to end user and then reports on re issue?

Answer: Please refer to the amendment document on the web – question number 30.

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2.2.18 The system shall track the scheduled shipment of goods.

Does this requirement indicate that the system will keep track of when goods leave the distribution center and when goods are signed into the recipient location?

Answer: YES. Information should include locations, goods being transported, and other data pertinent to tracking.

2.3.3 The system shall generate an Orders Generated report within one hour of the time an item reaches a reorder level. The report shall alert the super user at login and via email, that an order must be placed.

Which level of the organization is the system supposed to be keeping track of what needs to be re-ordered? I.e., are we monitoring re-order levels on the distribution center level or the end consumer level (i.e., a fire department's own bins)? Once the order is automatically generated, what do we do with the orders: e-mail, fax, hard copy?

Answer: All reports shall be limited based upon the users profile for data access and responsibility (J.10-2.3). Given this feature any user can receive the report. The level of tracking is based on the user profile.

2.3.4.3 Workload statistics shall be reported.

How is workload defined?

Answer: Workload is defined to include requisition counts and other requisition information; elapsed time between requisition and receipt; issuing statistics; and allocation and adjustment information.